



Billing Code: 4210-67

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

[Docket No. FR-6003-N-08]

60-Day Notice of Proposed Information Collection:

Evaluation of the HUD Youth Homelessness Demonstration Project Evaluation

AGENCY: Office of Policy Development and Research, HUD.

ACTION: Notice.

SUMMARY: HUD is seeking approval from the Office of Management and Budget (OMB) for the information collection described below. In accordance with the Paperwork Reduction Act, HUD is requesting comments from all interested parties on the proposed collection of information. The purpose of this notice is to allow for 60 days of public comment.

DATES: Comments Due Date: **[Insert date 60 days after date of publication in the Federal Register].**

ADDRESSES: Interested persons are invited to submit comments regarding this proposal. Comments should refer to the proposal by name and/or OMB Control Number and should be sent to: Anna P. Guido, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410-5000; telephone (202) 402-5534 (this is not a toll-free number) or email at Anna.P.Guido@hud.gov for a copy of the proposed forms or other available information. Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339.

FOR FURTHER INFORMATION, CONTACT: Anna P. Guido, Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Washington, DC 20410; e-mail Anna P. Guido at Anna.P.Guido@hud.gov or telephone (202) 402-5535 (this is not a toll-free number). Persons with hearing or speech impairments may access this number through TTY by calling the toll-free Federal Relay Service at (800) 877-8339. Copies of available documents submitted to OMB may be obtained from Ms. Guido.

SUPPLEMENTARY INFORMATION: This notice informs the public that HUD is seeking approval from OMB for the information collection described in Section A.

A. Overview of Information Collection

Title of Information Collection: Evaluation of the HUD Youth Homelessness Demonstration Project.

OMB Approval Number: Pending.

Type of Request: New.

Agency Form Numbers: No agency forms will be used.

Description of the need for the information and proposed use: The purpose of the Youth Homelessness Demonstration Project Evaluation (YHDE), by the Office of Policy Development and Research, at the U.S. Department of Housing and Urban Development (HUD), is to assess the progress and results of the 2017 YHDP grantee communities in developing and executing a coordinated community approach to preventing and ending youth homelessness. YHDP grant funds help communities to work with youth advisory boards, child welfare agencies, and other community partners to create comprehensive community plans to end youth homelessness; these comprehensive plans are a major focus for the grantees in the first grant year. The grant funding is used for a variety of housing options, including rapid re-housing, permanent supportive

housing, and transitional housing, as well as innovative programs. YHDP also will support youth-focused performance measurement and coordinated entry systems. In order to obtain a clear picture of YHDP grant activities, this longitudinal, multi-level evaluation will measure activities and progress of grantees essential to building and sustaining effective community change.

Data collection will occur during two evaluation components with each component including data collection activities and analyses. These components include two waves of a web-based survey of Continuums of Care, and site visits with each demonstration community and the three selected comparison sites.

Component one, a web-based survey of Continuums of Care (CoCs) in the U.S. will be administered twice, in Years 1 and 4 of the evaluation, to all CoC program directors across the country excluding the 10 YHDP grantees and three comparison communities, for a total of 400 survey participants each wave. These data will provide an understanding of system developments occurring across the country and provide a comparative basis for understanding the demonstration communities. The survey will ask questions about the nature and capacity of the prevention and crisis approaches in place, the housing and service solutions, and the strategies for screening and assessing youth. It will focus on understanding the coordination and collaboration between the homeless assistance system and mainstream service systems, as well as whether and how the system prioritizes and coordinates referrals to the different programs.

The second data collection component is comprised of site visits which will be conducted with each demonstration community and the three comparison non-grantee CoCs. The site visits will include interviews with key informants, with project technical assistance (TA) providers, and youth, as well as focus groups with different subgroups of youth. The site visit guide will describe data collection procedures to be followed to ensure rigor and consistency

across site visit teams. The first site visit will be conducted as soon as OMB approval is received to collect information while grantees are developing their coordinated community plans. The second site visit will be conducted in early 2019 to explore how the plans are being implemented, as well as barriers to or facilitators of change. The third and final site visits will be scheduled after community plans have been in effect for at least one year (mid-2020).

Respondents: Continuum of Care Lead Agency contacts, key community partners, TA provider staff and youth with interaction with CoCs.

Estimated total number of hours needed to prepare the information collection including number of respondents, frequency of response, hours of response, and cost of response time:

Based on the assumptions and tables below, we calculate the estimated annual burden hours for the study to be 380 hours and the annual cost to be \$6,716.90. Across the four years of the study, the total burden hours would be 1,520 and the total cost for the four years to be \$26,867.60. The annual cost of information collection from CoC program directors assumes 400 respondents, surveyed on two occasions over the four years of the evaluation, $((400 \times 2) / 4 = 200)$. It is further assumed that two YHDP Grantee staff per site, and six Program administrators per site will be interviewed. The full calculation assumptions are shown below. Derivations for the column “Hourly Cost Per Response,” are explained below.

Estimated Hour and Cost Burden of Information Collection

Information Collection	# of Respondents	Frequency of Response	Responses Per Annum	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response	Annual Cost \$
CoC Program Directors	400	2	200	0.2	40	30.54	1,221.60
YHDP Grantee Staff	26	3	20	2.0	40	20.14	805.60
Program	78	3	59	1.0	59	30.54	1,801.86

Administrators							
Service Providers	78	3	59	1.0	59	20.14	1,188.26
Government Agency Staff	26	3	20	0.8	16	24.56	392.96
TA Providers	10	3	8	1.0	8	20.14	161.12
Youth (Interviews)	26	3	20	1.0	20	7.25	145.00
Youth (Focus Groups)	468	3	92	1.5	138	7.25	1,000.50
Total	1,112		478		380		6,716.90

Estimated Hour Burden of Information Collection Calculation Basis

Information Collection	# of Respondents	Frequency of Response	Responses Per Annum
CoC Program Directors	400	2	$(400 \times 2) / 4 = 200$
YHDP Grantee Staff	2/site, 13 sites = 26	3	$(26 \times 3) / 4 = 20$
Program Administrators	6/site, 13 sites = 78	3	$(78 \times 3) / 4 = 59$
Service Providers	6/site, 13 sites = 78	3	$(78 \times 3) / 4 = 59$
Government Agency Staff	2/site, 13 sites = 26	3	$(26 \times 3) / 4 = 20$
TA Providers	10	3	$(10 \times 3) / 4 = 8$
Youth (Interviews)	2/site, 13 sites = 26	3	$(26 \times 3) / 4 = 20$
Youth (Focus Groups)	36/site, 13 sites = 468	3	$(468 \times 3) / 4 = 92$
Total	1,112		478

As summarized below, we estimated the hourly cost per response using the May 2015 Bureau of Labor Statistics, Occupational Employment Statistics median hourly wages for the labor categories, Social and Community Services Manager (11-9151, \$30.54) and Social and Community Services Specialist, All Other (21-1099, \$20.14). We used the Social and

Community Services Manager rate for the CoC Program Directors and Program Administrators. We used the Social and Community Services Specialist, All Other rate for YHDP grantee staff, service providers, and TA providers. For the government workers, we used an average of state and local Social and Community Services Specialist, All Other (21-2099, \$24.56). The youth hourly wage is based on the federal minimum wage of \$7.25/hour.

Respondent	Occupation	SOC Code	Median hourly wage
CoC program directors	Social and Community Services Manager	11-9151	\$30.54
YHDP grantee staff	Social and Community Services Specialist, All Others	21-1099	\$20.14
Program administrators	Social and Community Services Manager	11-9151	\$30.54
Service providers	Social and Community Services Specialist, All Others	21-1099	\$20.14
Government agency staff	Social and Community Services Specialist, All Others	21-1099	Average of state and local, \$24.56
TA providers	Social and Community Services Specialist, All Others	21-1099	\$20.14
Youth	Federal minimum wage	--	\$7.25

Source: Bureau of Labor Statistics, Occupational Employment Statistics (May 2015), <https://www.bls.gov/oes/current/oesrci.htm>

B. Solicitation of Public Comment

This notice is soliciting comments from members of the public and affected parties concerning the collection of information described in Section A on the following:

- 1) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility;

- 2) The accuracy of the agency's estimate of the burden of the proposed collection of information;
- 3) Ways to enhance the quality, utility, and clarity of the information to be collected; and
- 4) Ways to minimize the burden of the collection of information on those who are to respond, including the use of appropriate automated collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

HUD encourages interested parties to submit comment in response to these questions.

C. Authority: Section 3507 of the Paperwork Reduction Act of 1995, 44 U.S.C. Chapter 35.

Date: August 23, 2017

**Todd M. Richardson, Acting General Deputy Assistant
Secretary for Policy Development and Research**

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